

# Contents / Indice

Dear students	page 2
Brief scholastic rules	pages 3-5
Registrar/Course Policies	pages 6-7
Courses 1st trimester	pages 8-9
Courses 2nd trimester	pages 10-11
Courses 3rd trimester	pages 12-13
Plans of Study	pages 14-19
Frequently Asked Questions	pages 20-23
Notes	page 24



## Dear Students:

The Director and the Faculty of the DiLCAI (Dipartimento di Lingua, Arte e Cultura Italiana) at Villa Aurora would like to welcome you to a new academic year. We invite you to read carefully this booklet which contains important information regarding course offerings and academic policies. Both obligatory language courses and a list of optional courses are provided to give each student a chance to have a general idea to plan out their studies. Class groups will be formed based on information acquired in a personal interview regarding knowledge of Italian or other languages and personal interest and language goals. We look forward to sharing a new language and culture with each of you. The goal and desire of the teachers is that every student reaches an Advanced level of knowledge, comprehension, and speech in the Italian language. If we work together, we can do it!

The Director and the Faculty

## Brief scholastic rules

All information contained in this pamphlet <u>MUST BE READ.</u>
Please keep it for further reference since you will need it during your stay at Villa Aurora.

## Registration

The first day of school is dedicated to the students' registration. Each student must go to the registrar's office with his/her passport, 4 passport size photos and any other important documents he/she has, to obtain the resident's permit. For each student there will be a folder. Photocopies of the passport will be made, after which the original will be returned to the student. Personal photocopies of the passport can be made. Plane tickets, important documents and other valuable objects may also be deposited in a safe. The deans possess a safe and the student may deposit there his/her documents and money.

It is not advised to keep these more important items in the dorm rooms.

The Institute, however, is not accountable for any theft that takes place in the dorm rooms, so do not take any unnecessary risks. Keep your door closed, and lock it when you leave.

#### Interview

Students are required to meet with the director at the beginning of the school year to look over the prerequisites of different classes and to plan out the year in order to avoid misunderstandings or conflicts on the way to reaching each individual's goals.

This interview will give students who are interested in a **minor** (from participating universities, ) or **major** (International Studies with an emphasis in Italian for SAU's students) an opportunity to discuss with the Director a specific course of studies.

## Didactic material (books, folders)

Each student will receive the following material:

Books, one folder containing two informative booklets which must be read closely, a card with useful phone numbers (we advise the students to always carry this card in order to reach one of the staff members in case it is needed), the lessons timetable for the term, etc.

## **Lesson Times:**

Classes will begin at either 8.00 or 9.00 every morning, however a morning worship will be held every day at 8.50. These 10 minutes of the day will be dedicated to a brief worship including students' personal experiences, songs, and administrative announcements. It is best to begin each day dedicating some time to spiritual life. The student's presence is mandatory and tardiness will be recorded. The worship will take place in *Aula 7 (Aula Magna)* on the first floor of the school building. Eventual requests for help with worships will be made during the first few worships. Student's help is welcomed.

#### Fundamental Classroom Rules:

**Behavior:** Because this is a Christian school we ask that the students practice proper behaviour in harmony with the principals of the Institute. Not only does this apply to the classroom, but also to the dorms and on Campus. Each sector has its own set of guidelines that will be communicated to the students.

**Program of the course:** During the first lessons each teacher will present a syllabus for the course and inform the students as to the course requirements.

Punctuality: Is expected and appreciated

**Absences:** Each student is allowed to be absent up to 20% of the required hours for the course of the term. Going over the 20% will negatively influence the final grade. Over 50% means failure of said course. It is the student's job to get the information on the lesson missed during his or her absence and to keep up with the class. Teachers should be informed in the case of absences due to illness. Each hour of class missed counts as one (1) absence. Three (3) tardies are equal to one (1) absence. After 5 minutes you will be considered tardy and after 15 minutes you will be considered absent.

Every absence over 20% will lower your final grade by half a letter grade.

**Tests:** There will be tests during the course, and the test dates will be posted on the main bulletin board. Since language is constructed using the building blocks of grammar, material from previous lessons will be present along with new material on each exam.

**Break:** Between each lesson there is a short break. There will also be a 20 minute break at 10.50.

**Classroom behavior:** Both teachers and fellow classmates should be treated with respect. We ask that you do not eat or chew gum during the lesson as it restricts proper pronunciation.

**Computers:** Computers, IPads, cell phones, or other electronic devices cannot be used in class unless it is allowed by the teacher, as it does not aid you in learning the lesson. You are, however, free to use these devices during breaks.

**Homework:** The students must complete their homework on time in preparation for that day's lesson. Homework will be checked for completion in class, and the correct answers given. If students require a more in-depth explanation than is given in class, teachers will be available to help you during tutoring hours. A time table for each teacher's availability outside school hours will be posted.

**Exams:** In the syllabus for each class you will find information stating when the final exams will be held. Depending on the course, these exams may be unit exams or may cover all information presented that quarter.

**Final grade:** The final grade for courses is calculated more or less in this way, but may vary from class to class:

## Grammar:

40% final exam

30% tests

20% homework

10% participation and behavior

## **Conversation:**

50% final exam

40% participation in the various activities

10% behavior

For all other courses the grades will be given according to the teacher's discretion and syllabus, considering the performance of the student including participation and punctuality.

# Registrar/Course Policies

## Full Time Student Requirements-

To be considered full time students you must take a **minimum of 12** and (with a maximum of 18 credits) each trimester. Because of ACA regulations, we cannot guarantee that credits above 18 will be accepted by your respective schools. If you want to take more then 18 credits you must provide Villa Aurora with **written permission** from your registrar, or you will risk having those credits above 18 renounced by your school upon your return. This written approval will be attached to your transcript. It is recommended that students take at least 15 credits, and not the minimum 12 credits. If a student is taking 12 credits, sickness or other circumstances causing missed courses may drop students below the minimum for full time status, and this may have unforeseen effects (such as losing student loan funding).

## Add/Withdraw Policies-

If a student wishes to drop or withdraw from a course, they must first inform the instructor, and then also the assistant to the director who will then record the students' withdrawal on the necessary documents.

If a student wishes to join a course already in session, they must first obtain permission from the course instructor who will then inform the Language Department Director.

An elective course will not be offered unless there is a **MINIMUM of 5 students** signed up or there is a special need

## **Auditing Courses-**

After reaching the required 12 credits, a student may choose to audit **(AU)** existing elective classes for no academic credit.

You may only audit a course from the beginning of the class within the add/withdraw time period, and not as a mid-quarter option. Attendance is still required just as if it was taken for regular course, however homework and tests will not be required. (See pg. 4, Absences)

When a course, whether required or elective, is **CROSSLISTED**, please indicate to your instructor your credit preference (HIST, ART, HMEC, LITT, etc.)

Note: Attendance to **Fine Arts and Monuments** is strongly recommended as this course prepares students for the tours to various historical sites they will be taking part in. This is an elective course that can be taken for credit (homework and attendance required) or as an audit.. However, the presence of every student as class participants is welcome. Know what you are seeing when you go on trips!

#### **Additional Certification**

At the end of the year students will have the possibility to take a state-certified exam (**PLIDA**) recognizing their knowledge of the Italian language. The **PLIDA** (*Progetto Lingua Italiana Dante Alighieri*) certificate is an official Diploma issued by the Società Dante Alighieri under an agreement with the Ministry of Foreign Affairs and with the academic approval of the "La Sapienza" University of Rome. The PLIDA is also recognized by the Ministry of Labour and Social Policies and by the Ministry of University and Research as a qualification for the facilitated university enrollment of foreign students.

There are 6 levels, from elementary to advanced.

Almost every one of our students in the past has passed their respective level. Usually students take anywhere from A2 to C1. B2 or C1 will allow most students to waive the language requirement to enroll in Italian Universities. These levels have been stabilized by the European Union.

- A1 Beginning Italian
- A2 Elementary Italian
- B1 Fundamental Italian
- B2 Advanced Italian
- C1 Professional Italian
- C2 Mother language (Mastery)

## CORSI OBBLIGATORI I TRIMESTRE 2013-2014 REQUIRED COURSES FIRST TRIMESTER 2013-2014

## Corsi obbligatori:

**Required courses:** 

## Livello Elementare

## **Elementary level (option 1):**

ITLN 111 Phonetics (1qh)

ITLN 151 Elementary Grammar (5qh)

ITLN 181 Elementary Conversation (3qh)

PEACH 101 General Fitness (1qh)\*\*

#### Livello Elementare

## Elementary level (option 2):

ITLN 111 Phonetics (1qh)

ITLN 153 Elementary Grammar (5qh)

ITLN 183 Elementary Conversation (3qh)

PEACH 101 General Fitness (1qh)\*\*

## **Livello Intermedio:**

## **Intermediate level (option 3):**

ITLN 111 Phonetics (1qh)

ITLN 251 Intermediate Grammar (5qh)

ITLN 281 Intermediate Conversation (2gh)

ITLN 162 Elementary Composition (2qh)

PEACH 101 General Fitness (1qh)\*\*

**Option 1** is for those who are starting with no previous Italian language background.

**Option 2** is for those who have studied previously but require an intensive review to make sure they are up to speed.

**Option 3** can be applied at the discretion of the Director and Faculty.

# CORSI OPZIONALI PRIMO TRIMESTRE 2013-2014 ELECTIVE COURSES FIRST TERM 2013-2014

- $\Diamond$  ART 311 The art of Italian Ceramics (2qh) (1°,2°,3° trim)
- ♦ ART 341 Painting Styles and Techniques (2qh) (1°,2°,3° trim)
- ♦ ITLN/ART 172 Italian Fine Arts and monuments (1qh) (1°,2°,3° trim)
- ♦ HMEC101 Mediterranean Cooking (1qh) (1°,2° trim)
- $\Diamond$  ART 321 Fashion Design (2 qh) (1°,2°,3° trim)
- $\Diamond$  ART/HMEC 315 The art of tailoring (1gh)(1°, 2° trim)++
- ♦ PEACH 101 General Fitness Program (1qh)(1°,2°,3° trim)
- ♦ **RELB 301** Comparative Religion (1qh) (1° trim)
- ♦ LITT/ENGL 360 Italy and its culture in British and
  American literature (2qh) (1° trim)
- ♦ 399/499 RELB/ITLN/ART Directed study (1-2qh)
- ♦ HIST/ART 365 Italian art during the Renaissance and Baroque periods (2qh) (1° e 2° trim)
- ♦ **HIST/LAW345** History of Church-State relations throughout Europe (2qh) (2° trim)
- ♦ HIST/ART 230 History of Italian Art (3qh) (1° e 2° trim)
- ♦ MUPF 171 Choir (1qh) (1°,2°,3° trim)
- ♦ ITLN/ART397 Internship (1qh)

++this course is open to everyone but it is required for those who wish to take Fashion Design.

A minimum of five students is required before a class will be offered

## \*\*PE classes are mandatory ONLY for students of Southern

## CORSI OBBLIGATORI II TRIMESTRE 2013-2014 REQUIRED COURSES SECOND TRIMESTER 2013-2014

## **Livello Intermedio:**

## **Intermediate level (option 1):**

ITLN 251 Intermediate Grammar (5qh)

ITLN 281 Intermediate Conversation (2qh)

ITLN 162 Elementary Composition (2qh)

ITLN 212 Italian Culture (2qh)

PEACH 102 General Fitness (1qh)\*\*

## **Livello Intermedio:**

## **Intermediate level (option 2):**

ITLN 253 Intermediate Grammar (5qh)

ITLN 283 Intermediate Conversation (2qh)

ITLN 162 Elementary Composition (2qh)

ITLN 212 Italian Culture (2qh)

PEACH 102 General Fitness (1qh)\*\*

## Livello Avanzato:

## Advanced level (option 3):

ITLN 351 Advanced Grammar (3qh)

ITLN 381 Advanced Conversation (2qh)

ITLN 262 Intermediate Composition (2qh)

ITLN 212 Italian Culture (2qh)

ITLN 380 Current Events (1qh)

PEACH 102 General Fitness (1qh)\*\*

## Option 1 will be the expected option for students.

**Option 2** will be for students who complete option 2 the first trimester.

**Option 3** will be applied at the discretion of the Director and Faculty.

## CORSI OPZIONALI SECONDO TRIMESTRE 2013-2014 ELECTIVE COURSE SECOND TRIMESTER 2013-2014

- ♦ **HMEC 102** Mediterranean Cooking (1qh)
- ♦ **ART 312** The art of Italian Ceramics (2qh)
- ♦ ART 342 Painting Styles and Techniques (2qh)
- ♦ ITLN/ART 272 Italian Fine Arts and Monuments (1qh)
- ♦ ITLN/ART/HIST 330 History of Italian Art (3qh)
- ♦ **ART 322** Fashion Design (2qh)
- ♦ **HMEC 316** The Art of Tailoring (1qh)
- ♦ ITLN/GEOG 310 Geography of Italy (1qh) (2° trim)
- ♦ **PEACH 102** General Fitness (1qh)
- ♦ **RELB 302** Comparative Religion (1qh)
- ♦ **RELB/ITLN/ART 399/499** Directed Study (1-2qh)
- ♦ HIST/ART 366 Italian Art during the Renaissance and Baroque period (2qh)
- ♦ ITLN/MUHL/HIST 375 History of Italian Music (2qh) (2° trim)
- ♦ **MUPF 172** Choir (1qh)
- ♦ ITLN/ART397 Internship (1qh)

A minimum of five students is required before a class will be offered

\*\*PE classes are mandatory ONLY for students of Southern Adventist University.

## CORSI OBBLIGATORI III TRIMESTRE 2013-2014 REQUIRED COURSES THIRD TRIMESTER 2013-2014

## **Livello Intermedio:**

## **Intermediate level (option 1):**

ITLN 253 Intermediate Grammar (5qh)

ITLN 283 Intermediate Conversation (2qh)

ITLN 262 Intermediate Composition (2qh)

ITLN 380 Current Events (1qh)

PEACH 103 General Fitness (1qh)\*\*

## Livello Avanzato:

## Advanced level (option 2):

ITLN 352 Advanced Grammar (3qh)

ITLN 382 Advanced Conversation (2qh)

ITLN 262 Intermediate Composition (2qh)

ITLN 380 Current Events (1qh)

PEACH 103 General Fitness (1qh)\*\*

#### Livello Avanzato:

## Advanced level (option 3):

ITLN 353 Advanced Grammar (3qh)

ITLN 383 Advanced Conversation (2qh)

ITLN 361 Advanced Composition (2qh)

ITLN 380 Current Events (1qh)

PEACH 103 General Fitness (1qh)\*\*

### Livello Avanzato 2:

## Advanced II level (option 4):

ITLN 451 Advanced Grammar II (3qh)

ITLN 471 Advanced Conversation (2qh)

ITLN 361 Advanced Composition (2qh)

ITLN 480 Current Events (1qh)

PEACH 103 General Fitness (1qh)\*\*

**Option 1** will be the expected option for students.

**Option 2** will be for students who complete option 2 the second trimester.

**Option 3** will be for those who plan to pursue a major in International Studies with an emphasis in Italian from SAU.

This will be at the discretion of the Director and Faculty.

**Option 4** will be applied at the discretion of the Director and Faculty.

12

## CORSI OPZIONALI TERZO TRIMESTRE 2013-2014 ELECTIVE COURSES THIRD TRIMESTER 2013-2014

- ♦ **ART 313** The art of Italian Ceramics (2qh)
- ♦ ART 343 Painting Styles and Techniques (2qh)
- ♦ ITLN/ART 372 Italian Fine Arts and monuments (1qh)
- ♦ ITLN 313 Advanced Italian Culture (2gh)
- ♦ ITLN/HIST 303 Italian History (2qh)
- ♦ ITLN/LITT 333 Italian Literature (2qh)
- ♦ ITLN 422 Translation and Interpretation (2qh)\*
- ♦ **PEACH 103** General Fitness (1qh)
- ♦ **RELB 303** Comparative Religion (1qh)
- ♦ ITLN/ART/RELB 399/499 Directed Study (1-2qh)
- ♦ ART 323 Fashion Design (2qh)
- ♦ **MUPF 173** Choir (1qh)
- ♦ HIST/LAW350 International Human rights throughout Europe (2qh)
- ♦ ITLN/HIST/ART 300 Biblical Subjects in the Renaissance & Baroque Periods (2qh)
  - ♦ ITLN/ART397 Internship (1qh)

\*For Translation and Interpretation, being a 400 level course, an entrance exam may be required.

\*\*PE classes are mandatory ONLY for students of Southern Adventist University.

## Plans of Study

# Major –B.A. International Studies, Italian emphasis (36 total semester hours)

(Required classes for Southern Adventist University)

## Required Courses in Italy

Intermediate Italian - ITLN 251/252

Geography of Italy - GEOG 310

4 Credits of Upper-division history classes

4 Credits of Upper-division literature classes

Italian Culture - ITLN 212

Advanced Italian Culture - ITLN 313

Advanced Italian Grammar - ITLN 351

Elementary/Intermediate Composition - ITLN 162/262

Advanced Conversation - ITLN 381

History of Italian Art - ITLN 330

\*When two or more listed with a slash, it means you need one or the other.

## **Southern Students**

When you return to Southern you will also have to take the DEE (a standardized test) which consists of:

- -Reading a one page text (Italian)
- -Writing 2 compositions of 250 words each (Italian)
- -Conversation about general assorted themes (Italian)
- -Student assessment of program abroad (in English)
- -Student Department evaluation (English)

## MDLG 3507450 Global Citizenship (taken at Southern after return)

- for this class it is recommended to keep a journal while overseas

For English majors with a writing emphasis:

- you can use your independent study papers done in English towards your emphasis in writing, but you must contact Southern to get authorization.

## Plans of Study

## Minor in Italian

Students that would like to get a minor in Italian from one of our sister institutions in America, must follow a course of study from a university that *recognizes* the Minor in Italian. We are aware of only three at this time, Southern, PUC, and La Sierra. We hope to have cooperation for other institutions in the future. In case of attendance of another university, please speak with the registrar of that university.

## Required Classes for Southern Adventist University

Intermediate Italian - ITLN 251/252 Geography of Italy - GEOG 310 Italian History - ITLN 303 Advanced Italian Culture - ITLN 313 Advanced Italian Grammar - ITLN 351 Intermediate Composition - ITLN 262 Advanced Conversation - ITLN 381 General Fitness - PEACH 103\*

\*It is now obligatory for students of Southern Adventist University to take the offered PE class every trimester that they remain at Villa. Grades will be given in Pass/Fail format.

## Required classes for Pacific Union College

A minimum of 30 quarter hours at the intermediate level or higher (15 upper-division hours)

A student desiring a minor in Italian usually spends one year studying abroad.

**Note:** The Italian minor must be completed together with a major in another area (i.e., it is not a "stand alone" degree). Students must also complete the General Education requirements and earn a total of 192 credits for a Bachelor's degree.

For more information please contact:

Dr. Sylvia Rasi Gregorutti (srasi@puc.edu), chair of the Modern Languages Department (<a href="mailto:srasi@puc.edu">srasi@puc.edu</a>).

# Plans of Study **Minor in Italian Cont.**

## Required Classes for Union College

For the minor, you need 6 hours of upper division credits in the following areas:

History and/or civilization Language or grammar Literature

If you can take 30 hours of credits beyond the level of ITLN 102, you may be able to receive a Bachelor of Arts degree in Second Language Studies instead of a minor. The difference is that you need 12 hours of upper division in those three areas listed above, it addition to the 30 total hours past level 102. Right now the bulletin does not list Italian as an area of emphasis. You will need to speak with your advisors and heads of the department.

## **Required Classes for Andrews University**

9qh ITLN Elementary Level (If not taken at AU) 28qh Intermediate and Advanced Level at VA

## Required Classes for La Sierra University

28qh Intermediate and Advanced Level

## Required Classes for Walla Walla University

28qh Intermediate and Advanced Level

## Required Classes for Oakwood University

To be communicated

# Plans of Study **Minor in ART**

Students that would like to get a minor in Art from one of our sister institutions in America, must follow a course of study from a university that *recognizes* the Minor in Art. We are aware of only two PUC, and La Sierra. We hope to have cooperation for other institutions in the future. In case of attendance of another university, please speak with the registrar of that university.

## Required Classes for La Sierra University

Required: 30 units in art, (4 units upper division). Select 14 units of electives.

ART 230 -History of Italian Art

ART 365, 366 -Italian Art during the Renaissance and Baroque Periods

ART 311-313 -Ceramics

ART 321-323 -Fashion Design

ITLN/ART 172, 272, 372 - Italian Fine Arts and Monuments

ART 341-343 -Fine Arts Drawing

## Required classes for Pacific Union College

A minimum of 34qh, 10 upper division hours (a minimum of 18 hours would be taken at PUC, with at least 12 electives in the area of Fine Art and Art History at Villa Aurora.)

ART 365, 366 -Italian Art during the Renaissance and Baroque Periods

ART 341-343 -Fine Arts Drawing

ART 311,-313 -Ceramics

ART 172, 272, 372 - Italian Fine Arts and Monuments

ART 321-323 -Fashion Design

ART 300 -Biblical Subjects in the Renaissance & Baroque Periods

# Plans of Study

## Minor in ART Cont.

## Required classes for Southern Adventist University

The total required quarter hours are 18 semester hours or 27 quarter hours. Nine of these semester credits can be taken from Villa Aurora.

## Required courses

Electives: 5 quarter hours

Upper Division Electives: 5 quarter hours

Students can fulfill the above studio elective requirement by choosing 9-10qh of the following courses offered at Villa Aurora.

ART 311, 312, 313 The Art of Italian Ceramics (2,2,2)

ART 321, 322, 323 Fashion Design (2,2,2)

ART 341,342, 343 Painting Styles and Techniques (2,2,2)

ART 315, 316 The Art of Tailoring (1,1) \*

\*(must be combined with at least 4 qh of Fashion Design to fulfill the credit hour requirement)

## **Cognates**

Art History Courses offered by Villa Aurora Select **5 quarter hours** from the following options:

ART 330 History of Italian Art (3)

ART 300 Biblical Subjects in the Renaissance & Baroque Periods (2)

ART 365, 366 Italian Art During the Renaissance & Baroque Period (2,2)

ART 372 Italian Fine Arts and Monuments (1)

## Note:

SAU students interested in the art minor for the 2013-2014 school year may do so, but must first send a written request to the SAU Art Department and receive a written authorization.

# Plans of Study

## Other universities

All American universities partnered with ACA are now accepting the Italian minor, though a specific program may not yet be in place. Upon your arrival, we will check together with your school to see what will be required, and decide which courses to take.

The students who are interested in a Minor or Major from Villa Aurora, and are from American Universities other than those previously listed must contact their Registrar's office for more information

# Frequently Asked Questions

## How are the class groups formed?

You will have a brief interview with the teachers who will then decide which group to place you in. Decisions are based on your current level of Italian, if you speak any other language, and your GPA. The levels are as follows: Beginning (A1), Intermediate (A2), or Advanced (B1).

## What if I get placed at the wrong level?

During the first week, any student who feels that they have been placed at the wrong level can request that the director review his/her situation.

## What classes will I take?

According to your language level you will be registered to attend several hours of classes each morning which will help you to learn Italian grammar, composition, conversation, art and culture. In the afternoon you will be able to attend diverse workshops such as ceramics, and Mediterranean cooking.

## Can I audit classes?

To audit a class, the student must indicate this at registration or before the time limit for withdrawal.

## What happens if I miss a class?

Students are expected to meet all class appointments (unless they are ill) and do the assigned work. Unexcused absences or incomplete assignments will lower the student's grade.

Three tardies will be considered an unexcused absence.

## And if the teacher is absent?

Students are required to wait a minimum of 15 minutes; after that, if the teacher has not arrived or sent a message for the students to wait, they should inform the secretary. If the absence is prearranged, the teacher will find another time to make up the class according to your schedule.

## What kind of credits will I receive?

# A. For students coming from the U.S.A. or Canada (through A.C.A.):

High school students will receive one carnegie unit of High School credit in Italian. They will receive just one composite grade for all of their work.

Students who have completed high school will receive a composite grade if they are in beginning (A1-100) or intermediate (A2-200) level, or a grade in each subject if they are in advanced (B1-300) level. In either case, they will receive a total of 9 qtr hours of credit or 6 semester credits.

## B. For students from other countries:

Students from other countries will receive a document, in the language of their preference, certifying their participation in the course, the grades or marks received, and the level of the European Framework.

For further information, consult the ACA bulletin.

## How will I receive official transcripts?

**A.C.A. students.** At the end of each quarter, transcripts will be sent from Villa Aurora to A.C.A. headquarters in Maryland. A.C.A. will then send these transcripts to the home colleges. At that point they become a part of the student's permanent record at his/her home college. Each time a transcript is sent from the student's home college it will include the grades received through A.C.A. at Villa Aurora

**Students from other countries** will receive an official record of their work at the end of the year.

All students normally receive an unofficial copy of their grades each quarter.

Also, in the graduation ceremonies at the end of the school year, students who have finished the school year satisfactorily receive a certificate of completion of their program.

## What does the program price include?

The price of the program includes transportation to and from the local airport or train station at the beginning and end of the program, tuition, books, meals, room, bed linen, laundry services, internet service, day trips and cultural visits. The student only needs to bring money to cover his own personal expenses.

However there might be a few optional activities, at an additional cost, that will be specified in the calendar given at the beginning of the course.

## Is there a dress code?

Dress code at the school is similar to a normal American university. No shorts in class (unless Bermuda length). No overly tight or revealing clothing. Heavy makeup and excessive jewellery is also discouraged.